

Oakland Parks and Recreation

250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612



Central Reservations Unit

PH (510) 238-3187 Fax (510) 238-2397
oaklandnet.com/parks

Formal/Semi Formal Family Youth Events Chaperone Agreement

Oakland Parks and Recreation permits Formal/Semi-Formal Family Youth Events. Formal/Semi-Formal attire is required for attendees. Attire is defined as attendees wearing suits, ties, slacks, dresses, pant suits, and evening wear.

For events involving groups whose main attendees are under twenty-one (21) years of age, Oakland Parks and Recreation's policy requires that there be one adult chaperone for every 12 to 15 youths and a minimum of two uniformed security guards (licensed & bonded) for up to 50 youths in attendance. Oakland Parks and Recreation will inform Applicant of additional security required if attendance exceeds 50 youth.

Alcoholic beverages are not allowed at youth events.

This Chaperone Agreement must be completed, signed and submitted to the Central Reservations Unit 30 or days or more in advance of event date.

Applicant's Name _____

Permit # _____

Date of Event _____

Time of Event _____

Site Location _____

Total Adults _____

Number of Youth Under 21 _____

Number of Security Guards required _____
(Assigned by CRU Rep)

Name of Security Company _____ Phone # _____

The Applicant and Chaperones must be over 21 and on-site for the duration of the event.

Chaperones takes upon himself/herself the responsibility to ensure the group's good behavior.

Name of Chaperone

Phone Number

****Note: Please print legibly****

Chaperone Agreement (cont.)

Name of Chaperone

Phone Number

****Note: Please print legibly****

Extra Police Costs: Applicant will be billed if the Oakland Police Department (OPD) is called to facility for excessive noise levels, residential complaints or disorderly conduct (i.e., altercations, over capacity, misrepresentation of event, etc.). OPD has the authority to request to shut the event down.

Misrepresentation of Event: Any misrepresentation as to the nature of the event, the number of attendees expected, contact or payment information or any other falsification of permit documents will result in the immediate cancellation of the event and forfeiture of fees paid and may also result in denial of future permit requests and/or legal action.



Applicant's Name _____
(Please print)

Date _____

Applicant's Signature _____